

**SPECIAL AGENDA
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DESIGN REVIEW COMMITTEE MEETING**

Location	834 Main Street Ferndale, CA 95536	Date:	August 1, 2023
TELECONFERENCE	1253 E. Broadway Ave Unalaska, AK 99685	Time:	2:00 p.m.

We welcome you to this meeting. Members of the Public may be heard on any business item on this Agenda before or during the Design Review Committee consideration of the item. The public may also directly address the Design Review Committee on any item of interest to the public that is not on the Agenda during the public comment time; however, the Design Review Committee generally cannot take action on an item not on the Agenda.

A person addressing the Design Review Committee will be limited to five (5) minutes unless the Chair grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Design Review Committee.

This city endeavors to be ADA compliant. Should you require assistance with written information or access to the facility please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, PLEASE BE ACKNOWLEDGED BY THE CHAIR BEFORE SPEAKING

1. CALL MEETING TO ORDER – CITY CLERK WILL DO ROLL CALL
2. MODIFICATIONS TO THE AGENDA
3. APPROVAL OF PREVIOUS MINUTES
 - A. Approval of the March 23, 2023, Meeting Minutes Page 3
4. PUBLIC COMMENT. (This time is for persons who wish to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction).
5. BUSINESS
 - A. Public Restroom (Paint)..... Page 5
 - B. 470 Ocean (Garage & Paint)..... Page 11
 - C. Select New Chair and Vice Chair Page 23
6. CORRESPONDENCE Page 25
7. COMMITTEE MEMBER COMMENTS
8. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Design Review Committee
will be August 24, 2023**

CALL MEETING TO ORDER

MODIFICATION TO THE AGENDA

APPROVAL OF PREVIOUS MINUTES

City of Ferndale, Humboldt County, California USA**Design Review Action Minutes for the 03/23/2023 Agenda - 8:30am meeting**

Chair Marc Daniels opened the meeting at 8:35 a.m. Committee Members Ellin Beltz, Julie Hadley, and Jorgen von Frausing-Broch were present along with City Clerk Kristene Hall.

Modifications to the Agenda: Chair Daniels requested a moment of silence for Jeff Farley.

Approval of Previous Minutes: **Motion:** to approve the February 23, 2023, Meeting Minutes. (Beltz/von Frausing-Borch) Unanimous

Public Comments: No Comment

934 Main Street: Committee Members were presented with an application to repaint the exterior of the residence, install a new bay window, reroof, and add a front white picket fence. The Applicant was present along with the designer and contractor to answer questions. Committee Member Beltz stated concerns on the changed roofline. Committee Member Daniels and von Frausing-Borch stated the changes were harmonious and look better.

ACTION:

Motion: to approve the application to repaint the exterior of the building, install bay window, reroof. And add a white picket fence. **(von Frausing-Borch/Daniels) 3-0-1 (Beltz)**

Correspondence: None.

Committee Member Comments: Daniels commented on electing a new chair/vice chair. Committee Member Beltz asked if meeting dates can be posted on billboards.

Meeting adjourned at 9:04 am

Respectfully submitted,

Kristene Hall
City Clerk

PUBLIC COMMENT

BUSINESS

Meeting Date:	July 27, 2023			Agenda Item Number		5.a	
Agenda Item Title	Main Street Public Restrooms						
Presented By:	Laura Hussey and/or Staff						
Type of Item:	x	Action		Discussion		Information	
Action Required:		No Action	x	Voice Vote		Roll Call Vote	

PROJECT DESCRIPTION: Request for a Design Review Use Permit to repaint the building at 536 Main Street (City of Ferndale Public Restroom) (APN 031-143-002).

ENVIRONMENTAL REVIEW: This project has been reviewed for compliance with the California Environmental Quality Act (CEQA). The proposed project qualifies for a CEQA Class 1, Section 15301 Categorical Exemption from preparation of environmental documents. This exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures involving negligible or no expansion of use. Although the building is in the Historic District, Section 15300.2(f) Exceptions does not apply, as the project will not cause a substantial adverse change in the significance of a historical resource.

STAFF RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

Recommended Motion: “Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, repaint the public restrooms located on Main Street as stated in the application.”

PROJECT SUMMARY: The applicants of this project are a community group that has asked to “fix-up” the city restrooms. The group of citizens are requesting the proposed colors.

ATTACHMENTS: Findings of Fact, Conditions of Approval, site photo and paint photos.

Attachment A
FINDINGS OF FACT

The following findings of fact are required for approving the Design Review Use Permit.

1. Because the Design Review Use Permit for the project is a discretionary action of the City, this project is subject to environmental review in accordance with the California Environmental Quality Act (CEQA), and qualifies for a Class 3, Section 15303 Categorical Exemption from preparation of environmental documents. This exemption consists of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures.
2. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
3. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

Attachment B
CONDITIONS OF APPROVAL

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: 6/14/23

☐	Bed & Breakfast Inn	☐	Minor Subdivision (4 parcels or less)
☐	Exception to Development Standards	☐	Second Dwelling Unit
☐	Historic District Design Review	☐	Street Vacate
☐	Home Occupation Permit	☐	Use Permit
☐	Lot Line Adjustment	☒	Use Permit – Design Review
☐	Merger	☐	Variance
☐	Major Subdivision (5 parcels or more)	☐	Zoning & General Plan Amendment

2. Name of Property Owner:

City of Ferndale

Address:

Main St

POBox

3. Name of Applicant (if different):

Laura Hussey

Address:

1009 ROSE AVE

Phone:

107-496-6208

4. Property Location:

Accessor Parcel Number(s):

next to Post Office
Public Restroom

Description:

Lot Area:

5. Present Use of Property:

Present Zoning:

6. Description of Proposed Project:

Painting outside
different colors -
attachment provided

Filing Fee: A filing fee of \$ 0 has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

[Signature]

Signature of Applicant or Agent

6/14/23

Date

Authorization of Agent: I hereby authorize _____ to act as my representative and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY

Full Ap Rec'd	Sent to DR	Returned	Ap notified	Project Final
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Public Bathrooms

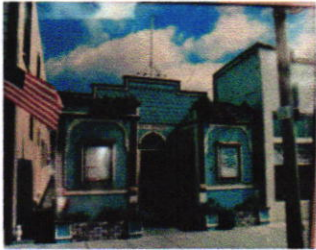
Replacing some doors, mirrors, molding, paint, did deep cleaning, resurfacing floor with epoxy for easier cleaning

Keep gold as pop color

Take on colors in stained glass

Compliments buildings around it

Red picks up color in bricks



Original paint colors, bathroom designed by Phil Hussey



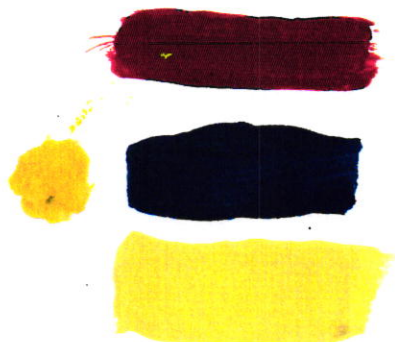
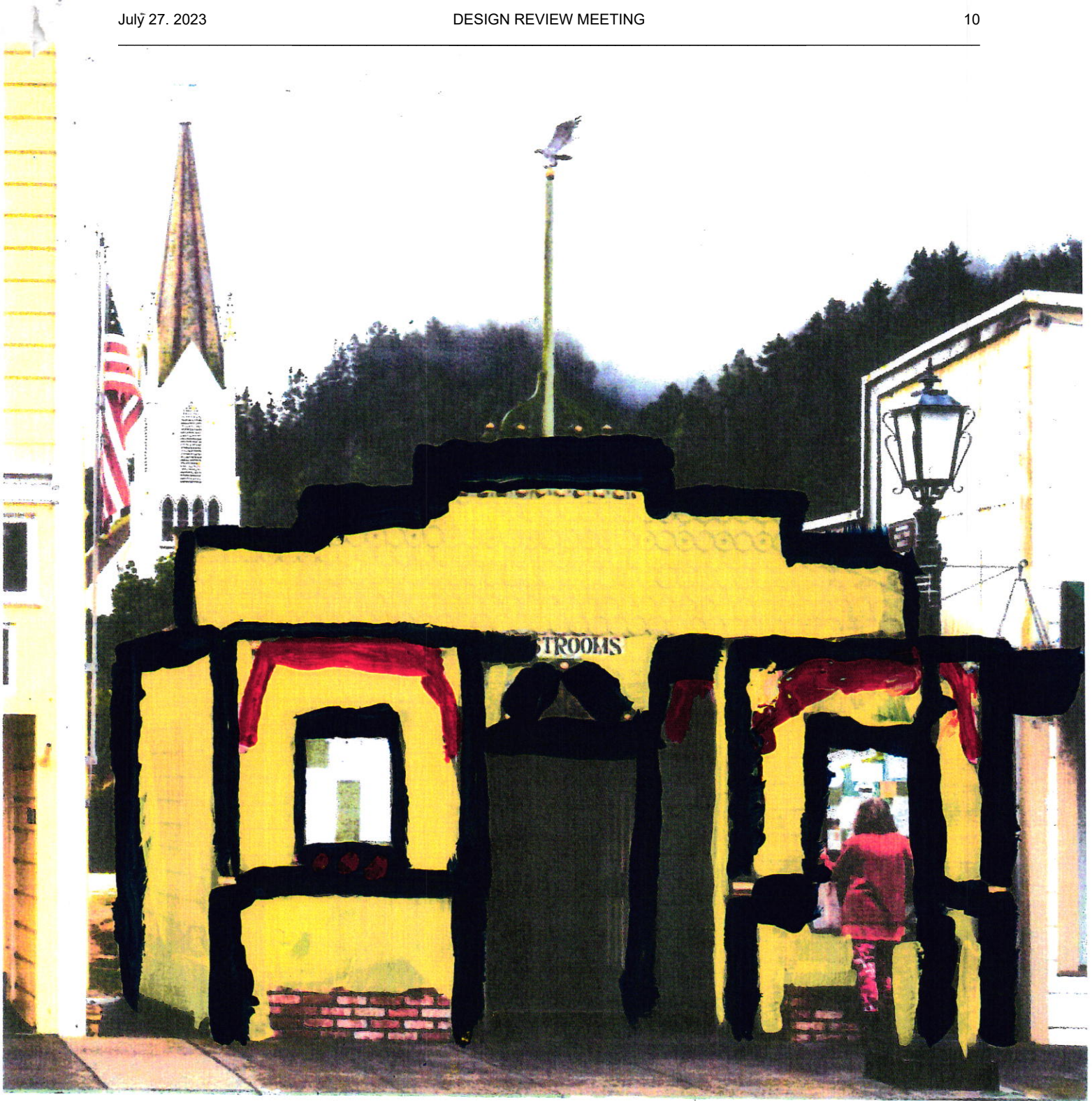
Current paint colors

LauraHussey

707-496-6208

1009 Rose Ave.

Ferndale, CA



Meeting Date:	July 27, 2023			Agenda Item Number		5.b
Agenda Item Title	470 Ocean Ave					
Presented By:	Applicant and/or Staff					
Type of Item:	x	Action		Discussion		Information
Action Required:		No Action	X	Voice Vote		Roll Call Vote

PROJECT DESCRIPTION: Request for a Design Review Use Permit to add repaint the residence and add a shop/garage to rear yard at 470 Ocean Ave (APN 030-101-011).

RECOMMENDATION: Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

RECOMMENDED MOTION: “Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to paint the exterior, and add a shop/garage to rear yard.”

ATTACHMENTS: Findings of Fact, Conditions of Approval, Plans, and Proposed Paint Colors, and garage plans.

**Attachment A
FINDINGS OF FACT**

The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
 - Conforms to and is consistent with the Ferndale General Plan;
 - Does not impair the natural beauty of the town's site and setting; and
 - Will not be unsightly, obnoxious, or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

**Attachment B
CONDITIONS OF APPROVAL**

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: 07/19/2023

☐	Bed & Breakfast Inn	☐	Minor Subdivision (4 parcels or less)
☐	Exception to Development Standards	☐	Second Dwelling Unit
☐	Historic District Design Review	☐	Street Vacate
☐	Home Occupation Permit	☐	Use Permit
☐	Lot Line Adjustment	☒	Use Permit – Design Review
☐	Merger	☐	Variance
☐	Major Subdivision (5 parcels or more)	☐	Zoning & General Plan Amendment

2. Name of Property Owner: Rupert Knowles Phone: 760-445-5211Address: PO Box 1065-470 Ocean Ave POBox 1065

3. Name of Applicant (if different): _____

Address: _____ Phone: _____

4. Property Location: 470 Ocean Ave, FerndaleAccessor Parcel Number(s): 031-101-011-000Description: ResidenceLot Area: 0.235. Present Use of Property: ResidentialPresent Zoning: Residential6. Description of Proposed Project: Repaint house, trim, and
garages. Sherman Williams Urbane Bronze
on siding, Black on doors and trim.

Filing Fee: A filing fee of \$_____ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Rupert Knowles 07/19/2023
Signature of Applicant or Agent Date

Authorization of Agent: I hereby authorize _____ to act as my representative
and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY					
☐	☐	☐	☐	☐	☐
Full Ap Rec'd	Sent to DR	Returned	Ap notified	Project Final	



BERDING
SIDE

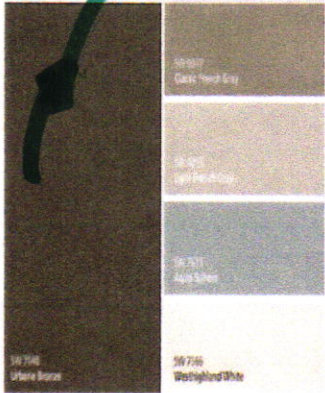


OCEAN AVE
FRONT

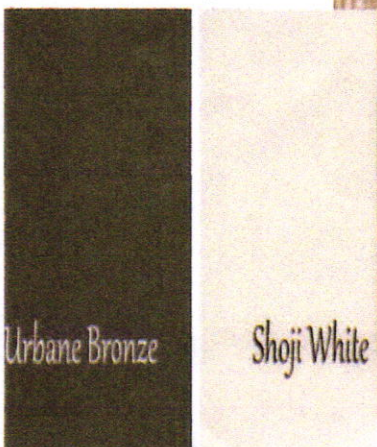


PAINT COLOR

Shared from ColorSnap Studio™ by Sherwin-Williams



ColorSnap Visualizer

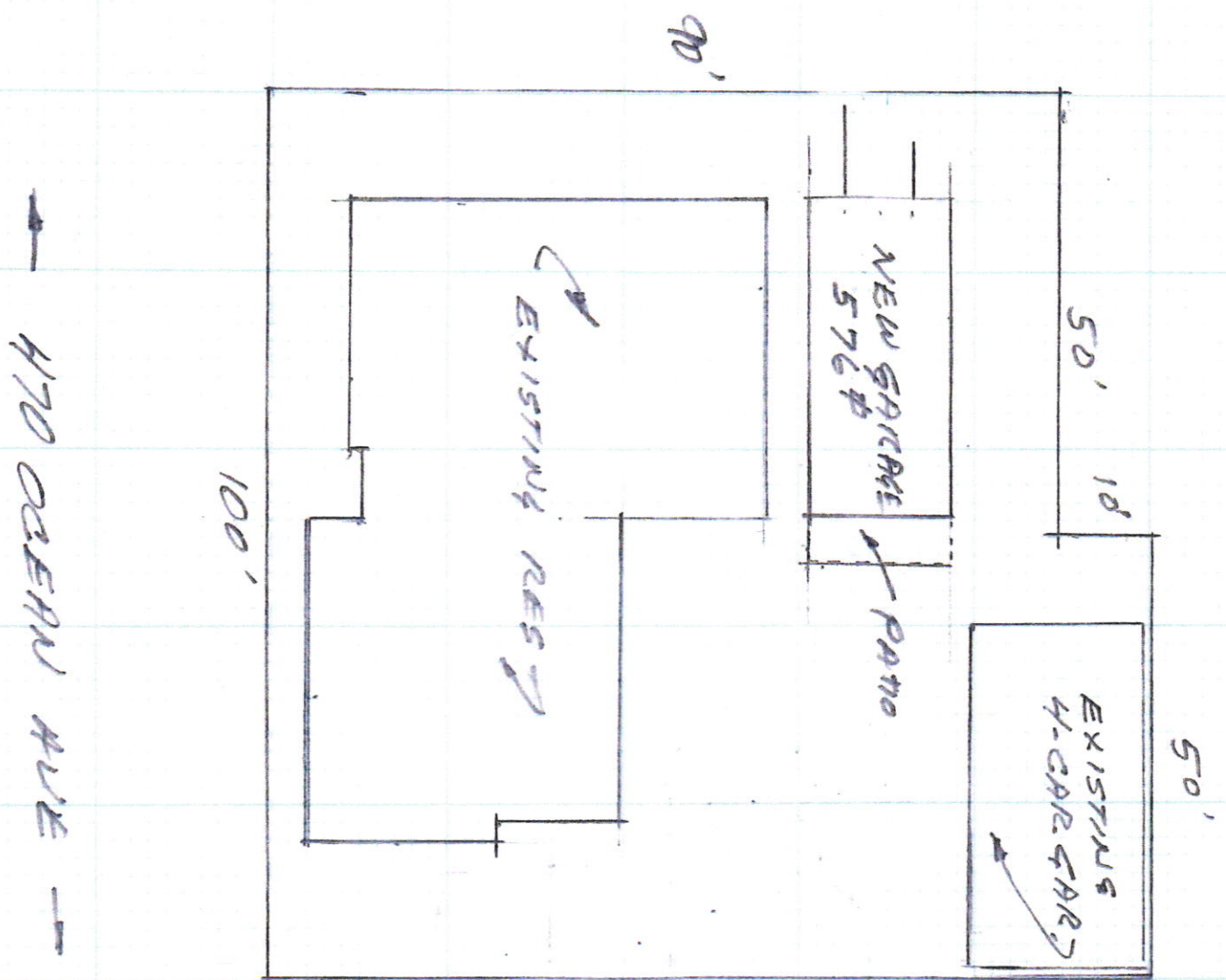


Urbane Bronze

Shoji White



BERDING



NORTH

NEW GARAGE FOR
RUPERT KNOWLES
470 OCEAN AVE.
FERNDALE
PO BOX 1065
FERNDALE.

1-760-445-5211
RUPERT KNOWLES 727
@GMAIL.COM

PL08 PLAN

1"=20'-0"

1/6

8'0" WIDE
GARAGE DOOR

16'-0"

5%
SLOPE

2x10 RAFTER JOISTS @ 16" O.C.

GARAGE

4" THICK CONC SLAB
6"x6"x10"x10" W.W. MESH

SLOPE ROOF 2"

4'-0"

PATIO

4" CONC

SLOPE

6x8

6x6

36'-0"

42'-0"

6'-0"

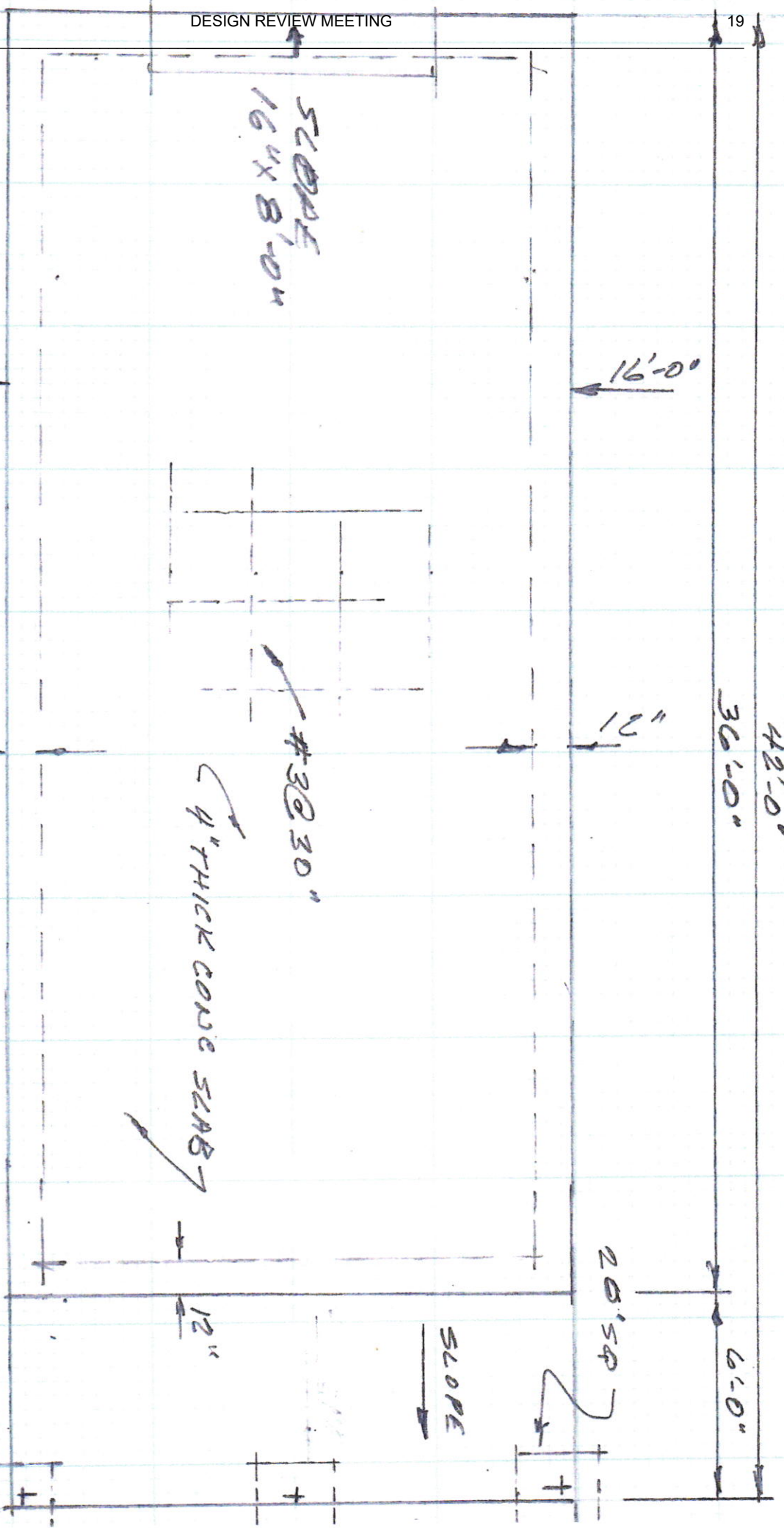
FLOOR PLAN

1/4" = 1'-0"

2/10

FOUNDATION PLAN
1/4" = 1'-0"

4" CONC SLAB
2" FILL
VAPOR BARRIER
5/8" @ 4'-0" O.C.
FOOTING DET. 1/2" = 1'-0" 3/16"



RIGHT ELEV

FLOOR LINE

GRADE

9/8" (3" EXPOSED) HARDIE BOARD OVER 15# FEELT

LEFT ELEV

SHADE ROOF 2"

4'-0" DOOR

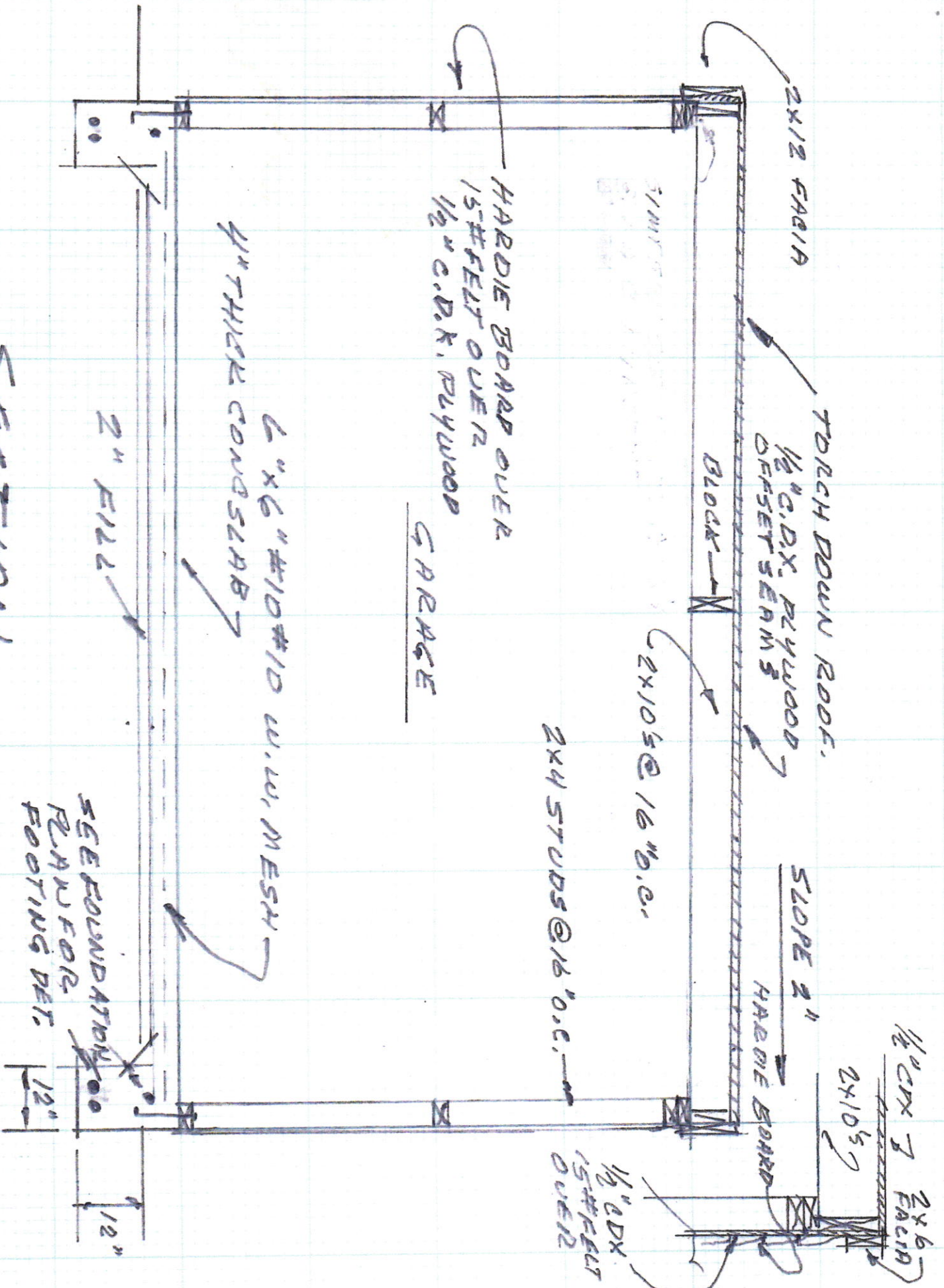
6x6 POST

GAR DOOR

REAR ELEV

FRONT ELEV

1/4" = 1'-0"



SECTION

5/10

CITY OF FERNDALE

031-10

July 27, 2023

DESIGN REVIEW MEETING



1. THIS MAP WAS PREPARED FOR
2. ASSESSMENT PURPOSES ONLY.
3. THE ACCURACY OF THE DATA SHOWN
ON THIS MAP IS NOT
GUARANTEED BY THE COUNTY OF HUMBOLDT.

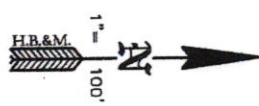
RS, BK. 33, SURVEYS PG. 39
RS, BK. 52, SURVEYS PG. 105
RS, BK. 59, SURVEYS PG. 1
RM, 5, SURVEYS PG. 79 (FRANCIS DIVISION)

NOTE - Assessor's Block Numbers Shown in Ellipses
Assessor's Parcel Numbers Shown in Circles.

25' 50' 100'

JT

Nov. 15, 2019
JASON THIBRELL



Meeting Date:	July 27, 2023			Agenda Item Number		5.c
Agenda Item Title	Selection of Chair and Vice Chair					
Presented By:	Staff					
Type of Item:	X	Action		Discussion		Information
Action Required:		No Action	X	Voice Vote		Roll Call Vote

RECOMMENDATION:

Elect a Vice-Chair to Design Review

BACKGROUND:

Chair Marc Daniels has requested to step down as the chair of the committee. A new chair and vice chair should be selected by the committee members for these positions.

CORRESPONDENCE

City of Ferndale
DESIGN REVIEW COMMITTEE APPLICATION

Name: Daniel L. Lawrence
 Address: 470 4th St Ferndale Ca 95536
 Phone: [REDACTED] email: digitdan@Suddenlink.net

Please list education and/or experience which you feel relates to or would be beneficial to the role of Design Review Committee Member (this may include serving on a board, commission or council, past or present government or civic experience, completed courses or knowledge in planning, architecture, landscape architecture, historical restoration or similar experience related to the design of physical improvements, etc.)

Engineer degree - 2 computer classes
3 yrs Board of Motel Coman. Co
Vast knowledge of building Practices
40 yrs in Construction
Own separate Workshop Specializing in Victorian era
Replacement, Repair & Construction in Ferndale.

Please describe your knowledge or familiarity with Ferndale's General Plan, Zoning Ordinance, and Design Review standards:

I've Restored/constructed 9 building on Main St.
I'm very familiar with Codes & Zoning here
Come before Review 11 times since 1985
Rebuilt several Main St Bldg after 92 triple
Earthquakes

Please list any design review issues with which you may find yourself in conflict:

None

[Signature]
 Applicant's Signature

4-5-23
 Date

COMMITTEE COMMENTS

ADJOURN